

**Person Specification**

	<b>Essential Criteria</b>	<b>Desirable Criteria</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>✓ NVQ Level 2 (or equivalent) classroom assistant qualification (A)</li> <li>✓ GCSE or equivalent in English and Maths at Grade C or above (A)</li> </ul>	<ul style="list-style-type: none"> <li>✓ Other professional qualifications (i.e. HLTA)</li> <li>✓ First Aid qualification</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>✓ Demonstrable experience of working as a classroom or teaching assistant within a primary school environment (A, I, R)</li> <li>✓ Successful experience of supporting pupils on an individual and group basis (A, I, R)</li> <li>✓ Experience of working effectively with parents/carers (A, I, R)</li> </ul>	<ul style="list-style-type: none"> <li>✓ Experience of working with children of different ages and abilities (A, I, R)</li> <li>✓ Experience of working with children in EYFS/KS1 (A, I, R)</li> <li>✓ Experience of supporting and working with pupils with a special educational need (Learning, Behavioural, Social and Emotional) (A, I, R)</li> </ul>
<b>Knowledge / Skills</b>	<ul style="list-style-type: none"> <li>✓ Excellent organisation skills (A, I)</li> <li>✓ Knowledge and understanding of effective features that support teaching and learning (A, I, R)</li> <li>✓ Knowledge and understanding of the National Curriculum (A, I, R)</li> <li>✓ Knowledge of Child Protection procedures (A, I, R)</li> <li>✓ Competence in ICT (A, I)</li> <li>✓ Ability to work as part of a team (A, I)</li> <li>✓ Ability to use own initiative (A, I)</li> <li>✓ Excellent communication skills both verbal and in writing (A, I)</li> <li>✓ Well developed work ethic (A, I, R)</li> <li>✓ Ability to communicate effectively with a range of people including children (A, I)</li> <li>✓ Be an effective role model for pupils by demonstrating positive values, attitudes and behaviour expected from pupils (A, I, R)</li> </ul>	<ul style="list-style-type: none"> <li>✓ Excellent IT skills (A, I)</li> <li>✓ Knowledge of intervention strategies (A, I, R)</li> <li>✓ Knowledge and understanding of the SEND Code of Practice (A, I)</li> <li>✓ Commitment and evidence of own professional development (A, I, R)</li> <li>✓ An excellent knowledge of correct spelling, grammar and punctuation (A, I)</li> <li>✓ Knowledge of data protection issues (GDPR) (A, I)</li> </ul>
<b>Additional</b>	<ul style="list-style-type: none"> <li>✓ Recommendation from both referees (R)</li> <li>✓ Clear Enhanced DBS Check (A, R)</li> </ul>	<ul style="list-style-type: none"> <li>✓ Strong recommendation (R)</li> </ul>

**A - Application Form**

**I - Interview**

**R - Reference**